
MC Script for Speech Day

Opening

Hello, everyone and welcome to _____ Speech Day. My name is _____. And my name is _____. We will be your MCs today.

As you all know, we have been preparing for our speeches for about one month. All of us have chosen 1 famous person whom we respect, and we are going to introduce the person and why we respect him or her.

I hope this will be a good opportunity for us to practice making a speech. Also, I am excited to get to know more about all of you.

Now, before we welcome our first speaker, I would like you to see if you have your evaluation sheets. There are two pages. After every speech, we will evaluate the speech. Evaluation criteria are shown on the sheet. Please also write some comments in the box. Does anyone have any questions?

Speech 1

Now, let's start! Everyone, please help me welcome our first speaker, <NAME>.

He / She is going to give a speech about <Speech Title>. <NAME>, please come up to the front. Please start when you are ready.

SPEECH

Thank you, <NAME>. Everyone, please fill out your evaluation sheet.

Speech 2 - Speech 19

Now, let's move on to the next speech. Everyone, please welcome our next speaker.

<NAME>, please come up to the front. He / She is going to give a speech about <Speech Title>. <NAME>, Please start when you are ready.

SPEECH

Thank you, <NAME>. Everyone, please fill out your evaluation sheet.

Speech 20

This will be the last speech for today. Everyone, please welcome <NAME>. He / She is going to give a speech about <Speech Title>. <NAME>, please come up to the front. Please start when you are ready.

Speech

Thank you, <NAME>. Everyone, please fill out your evaluation sheet.

Closing

Thank you very much, everyone. Before we close the session, we would like to have a feedback from our teacher.

Teacher's Comments

Thank you. This will be the end of today's session. I am looking forward to the next project. Once again, let's give all the speakers a big hand for our wonderful speeches! Thank you!

****In case we're running out of time before the last speech****

We are sorry, but as we are running out of time, this will be the last speech for today. We will enjoy the rest of the speeches in the next class.

Everyone, please welcome <NAME>. He / She is going to give a speech about <Speech Title>. <NAME>, Please start when you are ready.

Speech

Thank you, <NAME>. Everyone, please fill out your evaluation sheet.

Closing

Thank you very much, everyone. Before we close today's session, we would like to have a feedback from our teacher.

Teacher's Comments

Thank you. Once again, let's give all the speakers a big hand for their wonderful speeches! I am looking forward to the rest of the presentations. Thank you!

Rubric for Script Writing "A Person Who I Respect"

Class () No. () Name: _____

	Excellent 5 points	Good 3 points	Okay 1 points	Need Effort No point
Length	More than 140 words	121 - 140 words	100 – 120 words.	Less than 100 words.
Content	It gives a great impression. It is very original and readers can see why you respect the person.	It gives a fair impression. Readers can learn about the person well.	It is too simple or too general. It is not original.	You didn't share your own thoughts.
Structure (OS, Intro, Body1&2 and Ending)	It has all the elements required.	/	It has body1 and body2, but misses one of the other elements.	It does not have body1 or body2.
Grammar & Spelling	It has less than 4 errors.	It has 4 to 7 errors.	It has more than 7 errors.	/

Total Score: _____ **points**

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Total Score: _____ **points**

“A Famous Person Who I Respect”

Speech Rubric

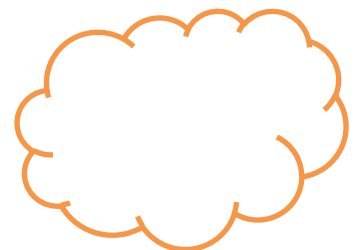


Speaker:

Class () No. () Name: _____

	Excellent!! 5 points	Great! 4 points	Okay 3 points	Need Effort No point
Content	You gave an excellent impression. It was original and the audience fully understood why you respect the person.	You gave a great impression. The audience enjoyed learning about the person well.	The audience learned something about the person, but it was quite too simple or too general.	Information only. You didn't share your own thoughts.
Language	You spoke fluently with no or few grammatical and/or pronunciation errors.	You spoke well, but there were still some grammatical and/or pronunciation errors.	There were several obvious grammatical and/or pronunciation errors, which made understanding a little difficult.	There were many obvious grammatical and/or pronunciation errors, which made understanding very difficult.
Eye-Contact	You always looked around the audience.	You almost always looked up and checked the audience.	You looked down reading the script and seldom saw the audience.	You were reading your script most of the time.
Voice	Your voice was loud and clear.	Your voice was loud and clear enough to catch.	Your voice was a little bit small and was not clear.	It was difficult to hear your speech.
Posture	You had a great posture with effective gestures.	Your posture was good.	You need to work more on your posture.	

Total Score:



Peer Evaluation Form Class() No.() NAME()

Circle A, B, or C. Then write comments in English or Japanese that will help your classmates improve next time.

Order	Presenter	EVALUATION POINTS			COMMENTS	
		CONTENT The presentation was interesting.	VOICE The presenter spoke loud and clear.	EYE-CONTACT The presenter always saw the audience.	What the presenter did well	Suggestions
1		A B C	A B C	A B C		
2		A B C	A B C	A B C		
3		A B C	A B C	A B C		
4		A B C	A B C	A B C		
5		A B C	A B C	A B C		
6		A B C	A B C	A B C		
7		A B C	A B C	A B C		
8		A B C	A B C	A B C		
9		A B C	A B C	A B C		
10		A B C	A B C	A B C		
11		A B C	A B C	A B C		
12		A B C	A B C	A B C		
13		A B C	A B C	A B C		
14		A B C	A B C	A B C		
15		A B C	A B C	A B C		



A: Excellent!! B: Great! C: Okay

“A Famous Person Who I Respect”

Speech Outline

*You can write either in English or Japanese.

I will talk about (_____).

Opening

Introduction

Who is he/she? What do you want to introduce about the person?

Why do you respect the person?

Ending

Outline Example (William Kamkwamba)

Opening: What if we don't have electricity? 電気なしの生活を想像できますか？

Intro: I would like to talk about William Kankwanba who made electricity.

電気を作った少年、ウィリアムについて話します。

Body 1 : He was born in a poor country, Malawi. He couldn't go to school, but he read books and made his own windmill by himself for his village.

貧しい国に生まれ、学校へも行けなくなるが、読書を通じて自ら風車を作ることに成功した。

Body 2: I respect him because he is creative and positive, which I believe can change one's life just like he did change his life.

私は彼の創造的であることと前向きであることを尊敬します。困難なときも creative に、positive にいることは人生を変えうることを彼から学びました。

Class () No. () Name: _____

Speech Writing "The Person Who I Respect "

Peer Review

Writer: _____ Peer Reviewer: _____

Read your friend's script and answer the following questions to make it better.

**** You can write your comments either in English or Japanese.**

1. Does this script have an opening statement? Yes / No
2. Does this script introduce the person in the introduction? Yes / No
3. Does Body 1 teach you about the person? Yes / No
4. How many words are there in Body 1?
5. Does Body 2 tell you why he or she respects the person? Yes / No
6. How many words are there in Body 2?
7. One thing that I really like about this script is:

8. One piece of advice that I have for this script is:

9. One question that I have for this script is:

10. Other comments (Grammar, Spelling mistakes, KISS, etc.)

