

## Guide to filling the Real Estate Acquisition Tax Declaration Form

Category	No.	Items	Description
Common	①	Date	Fill in the date of the day.
	②	Person(s) who acquired the real estate	Individual person(s): Fill in the address, name, date of birth and phone number (daytime phone number). Corporate person: Fill in the location of the head office, name of the corporate, name of a representative and phone number. * In case of acquiring real estate by co-ownership, Fill in the co-ownership interest and declare under the joint names of all the co-owners.
	③	Individual Number or Corporate Number	Fill in the Individual Number or the Corporate Number. * Regarding the Individual Number, please see the back of the sheet.
Land	④	Location	Fill in the location of the acquired land as in the Certificate of the registered matters.
	⑤	Parcel number or building number	Fill in the parcel number of the acquired land as in the Certificate of the registered matters.
	⑥	Cause of acquisition	Circle the corresponding item. If other, fill in a specific cause of acquisition in the brackets.
	⑦	Date of acquisition	In case the land is purchased or acquired as a gift etc., fill in the date of transfer of ownership as in contract or other documents (if the date of transfer of ownership is not specified, Fill in the date of the contract).
	⑧	Land category or structure	Check the land category of the acquired land in the Certificate of the registered matters and circle the corresponding item. If other, fill in specifically in the brackets.
	⑨	Use or type	Circle the corresponding item.
	⑩	Land area or floor area	Fill in the land area of the acquired land as in the Certificate of the registered matters. If the land is available for condominium use, fill in the ratio of right of site.
	⑪	Date of registration or date of construction	Fill in the date of receipt of the application for the registration of the acquired land as in the Certificate of the registered matters.
	⑫	Address and name of the previous owner or the constructor	Fill in the name and address of the previous owner of the acquired land.
Building	⑬	Location	Fill in the location of the acquired building as in the Certificate of registered matters. In case the building has not been registered, fill in location of the site.
	⑭	Parcel number or building number	Fill in the building number of the acquired building as in the Certificate of registered matters. In case the building has not been registered, fill in the parcel number of the site.
	⑮	Cause of acquisition	Circle the corresponding item. If other, fill in a specific cause of acquisition in the brackets.
	⑯	Date of acquisition	In case the building is purchased or acquired as a gift etc., fill in the date on which the ownership is to be transferred as in contract, etc. (If not specified, fill in the date of contract.) (In case of acquisition by construction, fill in the earlier date of either the first use or the delivery from the contractor after completion of the construction work.)
	⑰	Land category or structure	Please check the structure of the acquired building in the Certificate of registered matters, contract, etc., and circle the corresponding item. If other, Fill in a specific cause of acquisition in the brackets.
	⑱	Use or type	Circle the corresponding item. If other, Fill in specifically in the brackets.
	⑲	Land area or floor area	Fill in the floor area of the acquired land as in the Certificate of the registered matters. In case the building is not registered, fill in the measured area. In case the building has a housing section, fill in the area of the housing section.
	⑳	Date of registration or date of construction	Fill in the date of receipt of the application for the registration and date of construction of the acquired building as in the Certificate of registered matters.

	㉑	Address and name of the previous owner or the constructor	Fill in the name and address of the previous owner of the acquired building. If the building is acquired by construction, Fill in the name and address of the constructor.
	㉒	Floor area of the existing housing	In case the acquired building is accessory to an existing housing (including a garage and storage) and is newly or additionally constructed, Fill in the floor area of the existing housing of the acquired land as in the Certificate of the registered matters, contract, etc.
	㉓	Date of construction of the existing housing	In case the acquired building is accessory to an existing housing (including a garage and storage) and is newly or additionally constructed, Fill in the date of construction of the existing housing of the acquired land as in the Certificate of the registered matters, contract, etc.
Common	㉔		Please do not fill in.

## Individual Number

1. Filling of Individual Number ..... Declarant is supposed to fill in the Individual Number on the forms to be submitted on and after January 1, 2016.
2. Personal identification ..... When submitting a Tax Declaration Form that includes Individual Number, it is required to present an original copy of the declarant's personal identification document or to attach the copy of it. (Regarding the Corporate Number, since it is publicized in principle, personal identification documents are not required.)
  - \* Examples of the document(s) used for personal identification
    - Example 1: Individual Number Card (to confirm the Individual Number and to verify declarant's identity)
    - Example 2: Notification Card of Individual Card (to confirm the Individual Number) + driver's license or health insurance card, etc. (to verify declarant's identity)
3. Declaration by representative ..... If the declaration is made by a representative, in addition to the documents to check declarant's Individual Number (e.g. a copy of the declarant's Notification Card of Individual Number Card), documents showing proof of authority of representation (e.g. a letter of attorney) and document verifying the identity of the representative (e.g. driver's license) is required.

Note: In case the "Individual Number or Corporate Number" is not filled in or personal identification of the declarant cannot be carried out, the declaration will be accepted as long as the necessary information for taxation of the acquired real estate, etc. is filled in.